

# Meeting Minutes



St. Teresa of Calcutta School Parent Council Meeting  
March 10, 2026 – 6:30pm in Gathering Space

## Members Present:

Patti Pilsner—**Principal**  
Kristy Gabruck – **Associate Principal**  
Danielle Moe – **Chair**  
Joanne Setla – **Fundraising Chair & Secretary**  
Kerri Perkins – **Treasurer**  
Melissa Brown - **Secretary**  
Meagan Turner – **Social Media & Volunteer Coordinator**  
Kurt Leiblich – **Events Chair**  
Megan Conway – **Hot lunch Coordinator**

## Regrets:

Dominika Wojcik – **Co-Chair**  
Tricia Doherty—**Board Trustee**  
Elaine Lawrence - **Office Administration**

1. Call to Order and Welcome - Danielle Moe
2. Opening Prayer - Kristy Gabruck
3. Land Acknowledgement - Danielle Moe  
*We'd like to begin our meeting by acknowledging that the land on which we gather is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in Southern Alberta. Our recognition of this land is an act of reconciliation and an expression of our gratitude to those whose territory we reside in or are visiting.*
4. Approval of Last Meeting's Minutes (Motion) Kerri, Joanne second
5. Additions to the Agenda  
None
6. Approval of the Agenda (Motion) Kurt, Kerri Second
7. Old Business
  - a. Two Basketball nets purchased by council and given to school March 10.
8. New Business
  - a. Any new business from Parents in attendance  
None
9. Report from the Division (Tricia Doherty)  
Not in attendance
10. Report from School Administration (Patti)
  - Back to the beginning musical.

- The district has decided to trial all day kindergarten at 4 locations but not at St. Teresa. All day all week Monday to Thursday.
- The government nutrition grant has to be spent by March 31, we got \$3000, federal grant, not just restricted to food. All the things to use for running club breakfast, waffle makers, griddles, blenders cereal dispenser, freezer. Equipment to offer healthier options.
- The multicultural grant, did we get it again? Yes there is money.

## 11. Chairperson and Coordinator Reports

### a. Treasurer

nothing new

### b. Fundraising

i Kernel's fundraiser handout – thank you Elaine & Marla for helping with the leftover popcorn.

- Went well, little hiccup for 2 orders.

ii Growing Smiles – April 1 – 30th

- The delivery date is the Friday before the long weekend. Friday the 15th in the morning. Danielle, Meagan, Melissa, Joanne can sort the orders.

### c. Hot Lunch

i Upcoming hot lunches

- Quiznos coming up. Cheaper price point. It's the kids' size.

ii Canteen supplies

- Elaine will contact Megan and she will handle the supplies going forward.

iii Panago new owners – should we switch to another pizza supplier – maybe

Red Swan? Thoughts

- We have no relationship with the new owners so should we branch out and see. We can't for this year but we can look at options for next year. We pay \$13-14 for a large pizza. Pizza Hut, little Caesars, papa johns are options for next year. Talk about it again in May.

### d. Events

i Art Auction – May 6. 13 pieces \$1500 budget

- Mini prints \$2 plus shipping, 10 at least per group. We will need a high res photo of each piece. Could the family photographer help with that? It is a small piece. We need the photo a couple of weeks before for ordering. Or one of the teachers that are into photography that can take the pictures. We have someone in house that can do it. Could we do a picture of the kids signature on the back of the mini photos.

1. Is the \$1500 including the \$50 per art class for supplies?

- No \$900 charcuterie, \$400 for mini prints. We need \$650 Kurt motioned, Danielle second.
  - 2 skewers per cup and crackers in the cup, will be made at home and then placed in cups at the school. Will do at least 150.
  - Cheque to the school for the art supplies and they will divide it up.
2. Danielle & Joanne to gather 3 gift basket donations from businesses
    - Silent auction and then reach out the next day or raffle tickets and then draw at the end of the night.
    - Music is booked. Guitarist and cellist will play whatever we want them to play. \$200 for them.
    - Food and music in the gathering space, artwork in the gym
  3. Do we want the art framed and on easels? Frames are \$30 / ikea easels are \$100 / six.
    - All but 2 will be frame-able. The other two may be shadow boxes. Blonde oak frames.
    - A rental place may have easels.
    - All agree to the cost for easels, art supplies and frames.
    - Not a kid event.
    - Have food, music and artwork in one space.
    - Sidebar for how to address not having children at the event.
    - Invite people from outside of the school, like companies that have donated in the past.
    - Paper invites for the event. Plus on Facebook.
  4. How many volunteers do we need for the art event?

ii Beach Day Dance - June 3

1. Parent Supervision Sign in / out handout and procedure
  - Have parents sign off on permission click that they have read the supervision policy.
  - Will need at least 4 people at the door to sign people in and out. Kids will not be admitted without an adult.
  - Will do tape on the back doors to deter kids.
  - Is there a max number of kids per adult?
  - This form needs to go out before the dance. Have permission click at the start of the year that applies to all events throughout the year.
  - What is our liability?
  - Challenge with punishing 400 people because of a couple of people

- Lots of parents at the event where kids are misbehaving and the parents are sitting right there.
- Announce dance rules on the intercom the day of the dance.
- Have a table per grade and a class list for the grade at the table, the family goes to the table that their child is in the grade, multiple kids pick a table.

e. Volunteers

- Good. Start asking for volunteers for the dance right away

f. Social Media

- No news

8. Any Other Business

None

9. Action Items -

- Megan - Find out what happened to the Costco cheque \$250 - Danielle
- Kurt - Volunteer numbers for art auction
- Meagan - Start recruiting volunteers for dance
- Joanne - Design invite for art auction

10. Thank You's

11. Next Meeting Day and Time: April 13th

12. Motion to Adjourn (Motion) Danielle Kurt